

**Ministry of Environment, Solid Waste  
Management and Climate Change**



# **Environmental Awards**

**2024**

**Guidelines for Participation  
Sector – Retail Outlets**

## 1.0 Introduction

In the context of the World Environment Day (WED) 2023, the Ministry of Environment, Solid Waste Management and Climate Change, in collaboration with various stakeholders had organised the First Edition of the Environmental Awards. Efforts of institutions in taking sustainability measures and best environmental initiatives that, *inter alia*, reduce their carbon footprint, adopt durable and sustainable plastic alternatives, optimise use of resources, biodiversity conservation, or otherwise curb down environmental nuisances, amongst others were rewarded. Showcasing these best environmental initiatives would encourage similar future endeavours for a green and clean society.

After the resounding success of the First Edition of the Environmental Awards, the Ministry of Environment, Solid Waste Management and Climate Change is pleased to launch its Second Edition on **25 March 2024**. The Awards Ceremony will be held on 05 June 2024 to commemorate the WED 2024.

## 2.0 Eligibility criteria

- ❖ Registration is open to all retail outlets such as supermarkets, hypermarkets, “superettes”, shops, book stores, market fair, restaurants, falling under the sector of Retail Outlets, which provide their retail services to the general public.
- ❖ The Sector of Retail Outlets will be categorised as follows:
  - (i) outlets with a sales surface area of up to 400 square metres; and
  - (ii) outlets with a sales surface area of above 400 square metres.
- ❖ **Only** companies/organisations locally based **in Mauritius** are eligible for participation.
- ❖ Participants should hold the relevant permits/licenses with concerned authorities for their operation.

## 3.0 Assessment Criteria

The projects will be assessed based on all the activities and services provided by the company in its endeavor to achieve sustainability and contribute towards a cleaner and greener Mauritius. The **whole facility of the organisation/company will be evaluated** (including the sales surface area; warehouse/storage area; cooling facilities; parking space; yard premises etc), on the following main criteria:

- Organisational Culture
- Use of Resources
- Environmental Impacts
- Infrastructure
- Any other environmental initiatives

**Please refer to Section D of Participation Form for more details.**

#### 4.0 Submission and Selection

- Participants should submit the duly filled participation form / questionnaire, to this Ministry via email on [awardretail@gmail.com](mailto:awardretail@gmail.com) at latest **19 April 2024 by 16 00 hrs**.

The form will be available on the website of the Ministry of Environment, Solid Waste Management and Climate Change (<https://environment.govmu.org>).

- During the screening exercise, candidates may be requested to provide additional information on their initiatives.
- The Ministry will produce a short video clip that will be viewed during the award ceremony. Selected candidates will be kindly requested to facilitate the shooting of the video clip.

#### 5.0 Award

Your participation in the competition will be an opportunity to showcase nationally, the commitment of your organisation towards a sustainable Mauritius.

The winners (one winner and two runner-ups per category) will be announced during an Awards Ceremony to be held in the context of the World Environment Day Celebrations on **Wednesday 05 June 2024**.

#### 6.0 Important Note:

- ❖ *Only submission of participation form/s on the email address [awardretail@gmail.com](mailto:awardretail@gmail.com), not later than 19 April 2024 by 16 00hrs will be accepted. Other means of submission will be automatically rejected.*
- ❖ *For each company/organisation, **only one submission per category is allowed**.*
- ❖ *Contact details must be correctly and clearly written for future correspondences.*

#### 7.0 Submission format

- ❖ Participation form/s should be submitted electronically as a pdf document.
- ❖ Submissions should be in English, French or Kreol Morisien language.

#### 8.0 Selection process

##### 8.1 Jury

An independent panel of jury members will assess the submissions or entries and select 3 best submissions from each category for which prizes will be awarded.

##### 8.2 Prizes

- 1<sup>st</sup> prize winner – Cash prize of Rs 75,000 + a trophy and an award certificate
- 2 runners up - A trophy and an award certificate

**Note: The names provided in the application form will be used for certificates and engraving on shields. It is therefore the responsibility of the participants to ensure that the correct names are provided in the application form.**

## 9.0 Phases in the competition

- ❖ Submission of participation will close on **19 April 2024 at 16 00hrs.**
- ❖ Selected nominees will be informed by email/ phone, followed by scheduled on-site visits. The initiatives of the selected nominees will be filmed in order to produce a short video for dissemination during the award ceremony and posting on the website of the Ministry.
- ❖ The award winners will be commended during the Environmental Awards Ceremony on Wednesday 5<sup>th</sup> June 2024.

## 10. Terms & Conditions

- ❖ **Only one** submission per category per organisation/company is allowed.
- ❖ **Participation is open to all. However, winners and runners up of the First Edition of the Environmental Awards can participate subject to submission of new initiatives.**
- ❖ Eligible and interested participants should provide all required information in their participation form/s. Failure to do so and non-compliance to the guidelines of the competition will result in disqualification.
- ❖ If the information submitted in the Participation Form is not true and or correct, the Organiser can terminate application form from further participation in the Awards. The Organiser also reserves the right in its absolute discretion to dismiss the applications contrary to the spirit of the Award Terms or the intention of the Awards.
- ❖ The decision of the Jury Panel shall be final and irrevocable.
- ❖ The Organiser may use the names of the winners, quotes, photos, videos from the Award Ceremony where the participants are visible in any media channels.
- ❖ The Organiser is allowed to publish any details related to the winners, brief descriptions of their actions fostering sustainability and innovation development, their organisation names, and other related information deemed appropriate subject to the consent of the winners.
- ❖ The Organiser reserves the right not to proceed with the competition.
- ❖ The Organiser will not be held liable for any entries not received for any reasons such as network connectivity or hardware issues experienced while submission of participation form and project write up.

## 11.0 Data Protection

The Organiser undertake to treat personal data confidentially and securely in line with the provisions of the Data Protection Act 2017, (DPA) as amended.

*For any further clarification, you may contact the Environmental Law & Prosecution Division of the, Ministry of Environment, Solid Waste Management and Climate Change on Tel: 203 6200 (Ext:210 or Ext 302)*