

**Ministry of Environment, Solid Waste  
Management and Climate Change**



**Environmental Awards**

**2024**

**Guidelines for Participation – Public  
Sector**

## 1. Introduction

In the context of World Environment Day (WED) 2023, the Ministry of Environment, Solid Waste Management and Climate Change in collaboration with various stakeholders had organised the First Edition of the Environmental Awards. Efforts of institutions in taking sustainability measures and best environmental initiatives that, *inter alia*, reduce their carbon footprint, adopt durable and sustainable plastic alternatives, optimise use of resources, biodiversity conservation, or otherwise curb down environmental nuisances, amongst others were rewarded. Showcasing these best environmental initiatives would encourage similar future endeavours for a green and clean society.

After the resounding success of the First Edition of the Environmental Awards, the Ministry of Environment, Solid Waste Management and Climate Change in collaboration with different stakeholders is pleased to launch its Second Edition of the award competition on **25 March 2024** to recognize the best environmental practices in different sectors one of which is the **Public Sector**. The Awards Ceremony will be held on 05 June 2024 to commemorate the WED 2024.

## 2. Eligibility criteria

- ❖ **Registration** is open to all All Ministries/Departments/their respective Divisions/ Sections/Units (*except Local Authorities and Educational Institutions*), Disciplined Forces/Parastatals/ under the Public sector.
- ❖ Only local institutions in Mauritius are eligible for participation.
- ❖ Only initiatives/articles/projects which have demonstrated tangible results, will be considered.

## 3. Submission and selection

- Participants should submit the duly filled participation form to this Ministry via email on [sustainabledevelopmentdivision@gmail.com](mailto:sustainabledevelopmentdivision@gmail.com) *not later than 19<sup>th</sup> April 2024 by 16hrs00.*
- The form will be available on the website of the Ministry of Environment, Solid Waste Management and Climate Change (<https://environment.govmu.org>).

#### 4. Award

- Your participation in the competition will be an opportunity to showcase nationally, the commitment of your organisation towards a sustainable Mauritius.
- The winners (one winner and two runner-ups) will be announced during an Awards Ceremony to be held in the context of the World Environment Day Celebrations on **Wednesday 5<sup>th</sup> June 2024.**

#### 🕒 Important Note:

- *Only entries/ submissions sent to this Ministry on the email address [sustainabledevelopmentdivision@gmail.com](mailto:sustainabledevelopmentdivision@gmail.com) will be accepted **not later than 19<sup>th</sup> April 2024 by 16hrs00.** Other means of submission will be automatically rejected.*
- *For each organisation, **only one submission is allowed.***
- *Upon submission of an entry, an acknowledgment email will be sent within 5 working days. In the event, participants do not receive same, they are requested to contact the Sustainable Development / Policy Planning Division on 203 6200.*
- *Contact details must be correctly and clearly written for future correspondences.*
- *During the screening exercise, candidates may be requested to provide additional information on their initiatives.*
- *The Ministry will produce a short video clip that will be viewed during the award ceremony. Selected candidates will be kindly requested to facilitate the shooting of the video clip.*

#### 5. Submission format for the project write-up

- Participation form/s should be submitted electronically as a pdf document.
- Submissions should be in English, French or Kreol Morisien language.

#### 6. Selection process

##### 6.1 Jury

An independent panel of jury members will assess the project reports and select 3 best submissions for which prizes will be awarded.

##### 6.2 Evaluation criteria

The projects will be assessed based on its impact on the environment, uniqueness, and sustainability.

## 7. Prizes

- 1<sup>st</sup> prize winner – Cash prize of Rs 75,000 + a trophy and an award certificate
- 2 runners up - A trophy and an award certificate

**Note: The names provided in the application form will be used for certificates and engraving on shields. It is therefore the responsibility of the participants to ensure that the correct names are provided in the application form.**

## 8. Phases in the competition

- ❖ Registration will close **on 19<sup>th</sup> April 2024 at 16hrs00;**
- ❖ Selected nominees will be informed by email/ phone, followed by scheduled on-site visits. The initiatives of the selected nominees will be filmed in order to produce a short video for dissemination during the award ceremony and posting on the website of the Ministry.
- ❖ The award winners will be commended during the Environmental Awards Ceremony on Wednesday 5<sup>th</sup> June 2024.

## 9. Terms & Conditions

- There should be **only one** submission per organisation.
- Participation is open to all. **However, winners and runners up of the first edition can participate subject to submission of new initiatives.**
- Participants should provide all required information in their participation forms. Failure to do so and non-compliance to the guidelines of the competition will result in disqualification.
- If the information submitted in the Participation Form is not true and or correct, the Ministry can terminate the application from further participation in the Awards. The Ministry also reserve the right in its absolute discretion to dismiss the applications contrary to the spirit of these Award Terms or the intention of the Awards.
- The decision of the Jury Panel shall be final and irrevocable.
- The Ministry may use the names of the winners, quotes, photos, videos from the Award Ceremony where the Participants are visible in any media channels.

- The Ministry may publish any details related to the winners, brief descriptions of their actions fostering sustainability and innovation development, their organisation names, and other related information deemed appropriate subject to the consent of the winners.
- The Ministry of Environment, Solid Waste Management and Climate Change reserves the right not to proceed with the competition.
- The Ministry will not be held liable for any entries not received for any reason such as network connectivity or hardware issues experienced while submission of participation form and project write up.

#### **10. Data Protection**

The Ministry undertake to treat personal data confidentially and securely in line with the provisions of the Data Protection Act 2017, (DPA) as amended.

*For further queries, please contact officers of the Ministry of Environment, Solid Waste Management and Climate Change (Sustainable Development/Policy Planning Division) on Tel: 203 6200 / 2119086)*