

**Ministry of Environment, Solid Waste Management and
Climate Change**



Environmental Awards

2023

**Guidelines for Participation
Best Environmental initiatives in
Educational Institutions**

1. Background

With increasing environmental awareness and consciousness, various local institutions are taking sustainable and best environmental initiatives to inter-alia, reduce their carbon footprint, optimise use of resources and curb down environmental nuisances. These efforts need to be recognized, encouraged and rewarded.

In this respect, for the celebration of the World Environment Day 2023, the Ministry of Environment, Solid Waste Management and Climate Change is launching an Environmental Awards for the **Best Environmental initiatives in Educational Institutions**. The aim of this award is to publicize the best environmental initiatives by various local educational institutions and encourage their replication for a cleaner, greener and safer Mauritius.

This event is being organised in collaboration with the: Ministry of Education, Tertiary Education, Science and Technology; Ministry of Agro Industry and Food Security (National Parks and Conservation Service); Ministry of National Infrastructure and Community Development (National Infrastructure Division); Ministry of Energy and Public Utilities; Private Secondary Education Authority; Mauritius Institute of Education and Higher Education Commission.

2. Eligibility criteria

- ❖ **Registration** is open to all educational institutions:
 - **Pre-Primary (public and private);**
 - **Primary (state/private aided/ private non-aided);**
 - **Secondary (state/private aided/ private non-aided);**
 - **Tertiary (public and private); and**
 - **Training (public and private).**
- ❖ **Only educational institutions in Mauritius** are eligible to participate.
- ❖ Only initiatives/projects which have **demonstrated tangible results and/or impact on the community**, will be considered.

3. Submission process

- ❖ Duly filled in participation form should be **submitted to the Ministry of Environment, Solid Waste Management and Climate Change by email at wed2023education@gmail.com not later than 08 May 2023 at 10:00 hours**. Late entries will not be accepted.

- ❖ The participation form should:
 - i. be duly filled and signed (including digital signature) by the Head of the institution.
 - ii. contain a summary of your initiative(s) (*not exceeding 500 words/one page*).
 - iii. contain a comprehensive write up of the best environmental practice(s) initiated and sustained within the institution, supported by pictures.

Ⓢ Important Note:

- *The participation form can be downloaded from the website of the Ministry of Environment, Solid Waste Management and Climate Change (<https://environment.govmu.org>).*
- *Only entries/ submissions on the following email address: wed2023education@gmail.com, not later than **08 May 2023 at latest by 10 00 hrs** to this Ministry will be accepted. Other means of submission will be automatically rejected.*
- *Upon submission of an entry, an acknowledgment email will be sent within 5 working days. In the event, participants do not receive same, they are requested to contact Mr. A. K. Ramkalawon of the **Integrated Coastal Zone Management Division** of the Ministry on **203 6200, ext. 336**.*
- *Contact details in the participation form must be correctly and clearly written for future correspondences.*

4. Submission format for the project write-up

- ❖ Only one entry per institution, to describe up to three initiatives/projects.
- ❖ Each entry should be submitted electronically as a **pdf document**.
- ❖ Submissions must be typed in English.
- ❖ All entries should include:
 - i. A cover page; and
 - ii. a summary of not more than **500 words**.
- ❖ The participation form should be filled in font, Times New Roman, size 12, with line spacing of 1.5, and should be a **maximum of 25 pages**.

5. Selection process

Jury

An independent panel of jury members will assess the project reports and select 3 best submissions for which prizes will be awarded for each of the 5 categories [*Pre-Primary schools (public and private); Primary schools (state/private aided/ private non-aided); Secondary schools (state/private aided/ private non-aided); Tertiary institutions (public and private); and Training institutions (public and private)*].

Evaluation criteria

The projects will be assessed based on their impact on the environment, uniqueness/originality/creativity, genuineness and sustainability.

6. Prizes

Shields and certificates will be awarded to the 1st Prize winner and 2 runner ups.

7. Phases in the competition

- ❖ Registration will close on **08 May 2023 at 10hrs00**
- ❖ It is understood that once an institution enters the competition, jury members will be allowed to access premises of enterprises for on-site evaluation which might consist of inspection and interviews with relevant staffs.
- ❖ The initiatives of the selected nominees will be filmed in order to produce a short video for dissemination during the award ceremony and posting on the website of the ministry.
- ❖ Selected nominees will be informed at latest by **end of May 2023** via email.
- ❖ The winners will be announced during an Awards Ceremony to be held in the context of the World Environment Day Celebrations on **Monday 5th June 2023**.

8. Terms & Conditions

- **Only one** submission per institution.
- Participants should provide all required information in their participation forms. Failure to do so and non-compliance to the guidelines of the competition will result in disqualification.
- If the information included in the project write-up submitted or participation form is not true, the Organiser can terminate the participation to the Awards. The Organiser also reserve the right in their absolute discretion to dismiss the applications contrary to the spirit of these Award Terms or the intention of the Awards.
- The decision of the Jury Panel shall be final and irrevocable.
- The Organiser may use the names/identities of the winners, quotes, photos, videos from the Competition/Award Ceremony where the Participants are visible in any media channels.
- The Organiser is allowed to publish any details related to the winners, descriptions of their actions fostering sustainability and innovative development, their or their businesses' names, and other related information deemed appropriate, subject to the consent of the winners.
- The Ministry of Environment, Solid Waste Management and Climate Change reserves the right not to proceed with the competition, without any justification.
- The Organiser will not be held liable for any entries not received for any reason such as network connectivity or hardware issues experienced while submission of participation form and project write up.

For further queries, please contact officers of the Ministry of Environment, Solid Waste Management and Climate Change (Integrated Coastal Zone Management Division) by phone on: 203 6200 Ext.336)