

**FOURTH SCHEDULE**

[Regulation 6(7)]

**APPLICATION FORM FOR CLEARANCE TO BE FILLED BY AN IMPORTER  
OF BIODEGRADABLE/COMPOSTABLE PLASTIC BAG**

Name of applicant .....

Name of company, where applicable .....

Certificate of Registration reference no. ....

Address .....

Office Phone no. .... Mobile no. ....

Fax no. .... Email address .....

Name of contact person of applicant/contact person representing company  
.....

National Identity Card no. ....

Phone no. .... Mobile no. ....

Fax no. .... Email address .....

Expected date for placing of order .....

Country of origin .....

Model(s) and quantity/units of bags to be imported\* –

(a) Vest type ..... Quantity .....

(b) Roll-on ..... Quantity .....

(c) Gusset ..... Quantity .....

(d) Pocket type ..... Quantity .....

(e) Other (please specify) ..... Quantity .....

Type of plastic bag to be imported\*\* –

Biodegradable plastic bag

Compostable plastic bag

The clearance shall be subject to the following conditions –

- (a) the importer shall submit, to the Director, an original or a certified true copy or a scanned copy of the original certificate of conformity from the manufacturer for each item to be imported;
- (b) the certificate of conformity shall –
  - (i) be in the English or French language;
  - (ii) describe clearly the type of items to be imported;
  - (iii) specify the standard complied with;
  - (iv) certify that the bag does not contain plastic;
  - (v) specify the country of origin, the name and contact address of the manufacturer; and
  - (vi) list the raw materials used.
- (c) the certificate of conformity shall be issued by an accredited body.
- (d) the importer shall submit to the Director, five (5) samples of each item to be imported for verification purposes.
- (e) the sample(s) shall conspicuously display in normal font of at least size 14, the following information –
  - (i) the name and contact address of the importer;
  - (ii) the country of origin;
  - (iii) the batch number and production date;
  - (iv) the standards complied with and the materials used; and
  - (v) the expiry date of the bag.

The Director may issue the clearance on the terms and conditions as he may determine.

The Director reserves the right to –

- (a) take samples of the biodegradable and compostable bags prior to clearing of the consignment from the Customs Department, in the presence of the importer or his representative and the concerned authority(ies), for testing, as may be required;

- (b) take photos and videos of the bags;
- (c) keep any number of the bags he deems reasonable as exhibits;
- (d) request for any additional information from the applicant or any third party; and
- (e) contact the accredited body issuing the certificate of conformity in case of doubt.

**DECLARATION**

I/We consent that the National Environmental Laboratory shall carry out a test using the Fourier Transform Infrared Spectroscopy on a sample of the item or items to be imported to determine whether the sample contains plastic.

I/We undertake to strictly import only the item or items for which clearance is granted.

.....

Date

.....

Signature

(\*) *Please fill in as appropriate*

(\*\*) *Please tick as appropriate*

**FOR OFFICE USE ONLY**

Clearance no. ....

Reference .....

Issued on .....

.....

Name of officer

.....

Signature of officer

.....

Date

.....

Stamp