

**Ministry of Environment, Solid Waste
Management and Climate Change
(Environment and Climate Change Division)**



**Environmental Awards
2024**

**Guidelines for Participation
Sector – Local Authorities**

1.0 Introduction

In the context of World Environment Day (WED) 2023, the Ministry of Environment, Solid Waste Management and Climate Change in collaboration with various stakeholders had organised the First Edition of the Environmental Awards. Efforts of Local Authorities in taking sustainability measures and best environmental initiatives that, *inter alia*, reduce their carbon footprint, adopt durable and sustainable plastic alternatives, optimise use of resources, biodiversity conservation, or otherwise curb down environmental nuisances, amongst others were rewarded. Showcasing these best environmental initiatives would encourage similar future endeavours for a clean and green society.

After the resounding success of the First Edition of the Environmental Awards, the Ministry of Environment, Solid Waste Management and Climate Change in collaboration with the Ministry of Local Government and Disaster Risk Management is pleased to launch its Second Edition on 25th March 2024. The Awards Ceremony will be held on 05 June 2024 to commemorate the WED 2024.

2.0 Eligibility criteria

- ❖ **Registration** is open to all Municipal/City Councils and District Councils under the Local Authorities.
- ❖ **Only** local institutions **in Mauritius** are eligible for participation.
- ❖ Only initiatives/projects which have demonstrated tangible results, will be considered.

3.0 Submission and Selection

- ❖ **Participants** should submit the duly filled **participation form**, to this Ministry via email on **award2024localauthority@gmail.com** at latest by **19th April 2024 by 16 00 hrs.**
- ❖ The form will be available on the website of the Ministry of Environment, Solid Waste Management and Climate Change (<https://environment.govmu.org>).
- ❖ During the screening exercise, candidates may be requested to provide additional information on their initiatives.
- ❖ The Ministry will produce a short video clip that will be viewed during the Awards Ceremony. Selected candidates will be kindly requested to facilitate the shooting of the video clip.

4.0 Award

Your participation in the competition will be an opportunity to showcase nationally, the commitment of your organisation towards a sustainable Mauritius.

The winners (one winner and two runner-ups per category) will be announced during an Awards Ceremony to be held in the context of the World Environment Day celebrations on **Wednesday 5th June 2024**.

5.0 Important Note:

- ❖ Only submission of participation form/s on the email address **award2024localauthority@gmail.com**, **not later than 19th April 2024 by 16 00hrs** will be accepted. Other means of submission will be automatically rejected.
- ❖ Only **one** entry per Local Authority to describe one or more initiatives/projects.
- ❖ **Contact details** must be correctly and clearly written for future correspondences.

6.0 Submission format

- ❖ Participation form(s) should be submitted electronically as a pdf document.
- ❖ Submissions should be written in English.
- ❖ All entries should include an executive summary of not more than 500 words.
- ❖ Cover page.

7.0 Selection process

7.1 Jury

An independent panel of jury members will assess the submissions or entries and select 3 best submissions for which prizes will be awarded.

7.2 Evaluation Criteria

The submissions/entries will be assessed based on their impact on the environment, uniqueness, and sustainability.

7.3 Prizes

- 1st prize winner – Cash prize of Rs. 75,000 + a trophy and an award certificate.
- 2 runners-up - A trophy and an award certificate.

Note: The names provided in the application form will be used for certificates and engraving on shields. It is therefore, the responsibility of the participants to ensure that the correct names are provided in the application form.

8.0 Phases in the competition

- ❖ Submission of participation will close on **19th April 2024 at 16 00 hrs.**
- ❖ Selected nominees will be informed by email/ phone, followed by scheduled on-site visits. The initiatives of the selected nominees will be filmed in order to produce a short video for dissemination during the Awards Ceremony and posting on the website of the Ministry.
- ❖ The award winners will be commended during the Environmental Awards Ceremony on Wednesday 5th June 2024.

9.0 Terms & Conditions

- ❖ **Only one** submission per Local Authority is allowed.
- ❖ **Participation is open to all Local Authorities. However, winners and runners-up of the first edition can participate subject to submission of new initiative(s)/project(s).**
- ❖ Eligible and interested participants should provide all required information in their participation form(s). Failure to do so and non-compliance to the guidelines of the competition will result in disqualification.
- ❖ If the information submitted in the Participation Form is not true and/or correct, the Organiser can terminate application form from further participation in the Awards. The Organiser also reserves the right in its absolute discretion to dismiss the applications contrary to the spirit of the Awards terms or the intention of the Awards.
- ❖ The decision of the Jury Panel shall be final and irrevocable.
- ❖ The Organiser may use the names of the winners, quotes, photos, videos from the Awards Ceremony where the participants are visible in any media channels.
- ❖ The Organiser is allowed to publish any details related to the winners, brief descriptions of their actions fostering sustainability and innovation development, their organisation names, and other related information deemed appropriate subject to the consent of the winners.
- ❖ The Ministry of Environment, Solid Waste Management and Climate Change reserves the right not to proceed with the competition.
- ❖ The Organiser will not be held liable for any entries not received for any reasons such as network connectivity or hardware issues experienced while submitting the participation form and project write up.

10.0 Data Protection

The Organiser undertake to treat personal data confidentially and securely in line with the provisions of the Data Protection Act 2017, (DPA) as amended.

For any further clarification, you may contact the EIA/PER Monitoring Division of the Ministry of Environment, Solid Waste Management and Climate Change on Tel: 203 6200 (Ext: 228); Fax: 213 7140; Email: award2024localauthority@gmail.com