

**Ministry of Environment, Solid Waste Management and Climate
Change**



Environmental Awards

2023

**Guidelines for Participation – Food and
Beverage Manufacturing Sector**

1. Background

With increasing environmental awareness and consciousness, various local institutions are taking sustainable and best environmental initiatives to inter-alia, reduce their carbon footprint, optimise use of resources and curb down the environmental nuisances. These efforts need to be encouraged, recognized and awarded.

In this respect, for the celebration of the World Environment Day, which is on the 5th June, the Ministry of Environment, Solid Waste Management and Climate change, in collaboration with Ministry of Industrial Development, SMEs and Cooperatives, SME Mauritius Ltd, Mauritius Standard Bureau (MSB), Statistics Mauritius, Business Mauritius (BM), Mauritius Chamber of Commerce Industry (MCCI), Mauritius Export Association (MEXA), Association of Mauritian Manufacturers (AMM), is launching an Environmental Awards. The aim of this award is to recognize the best environmental initiatives by various local institutions and encourage replication for a cleaner, greener and safer Mauritius.

2. Eligibility criteria

- **Registration** is open to Small and Medium Enterprises (SME) as well as Large Enterprises classified under the Food and Beverage Manufacturing sector (Section C, Divisions 10 and 11) according to National Standard Industrial Classification for Economic Activities (NSIC Rev. 2).
- **Only** local manufacturing enterprises **in Mauritius** are eligible for participation.
- Participants should have a valid Business Registration Number (BRN)/ Trade License and Certificate of Incorporation. (**Copies of documents need to be submitted with participation forms**).
- Only initiatives/articles/projects which have already been implemented and have demonstrated tangible results, will be considered.

3. Submission process

- Participants should submit the following documents to this Ministry via email wedfnb@gmail.com, **not later 08th May 2023 at latest by 10hrs00.**
- The participation form should be duly filled and signed (e.g., digital signature) participation form by the Head of enterprise
- A comprehensive and concise write up of the best environmental practice(s) initiated and sustained within the institution (**not exceeding 3000 words**) (**To be submitted as separate word or pdf document, highlighting the points of Q2 in participation form**).

□ Important Note:

- *The Participation Form can be downloaded from the website of the Ministry of Environment, Solid Waste Management and Climate Change (<https://environment.govmu.org>).*
- *Only entries/ submissions on the following email address: wedfnb@gmail.com **not later 08th May 2023 at latest by 10hrs00** to this Ministry will be accepted. Other means of submission will be automatically rejected.*
- *Upon submission of an entry, an acknowledgment email will be sent within 5 working days. In the event, participants do not receive same, they are requested to contact the National Environmental Laboratory on 52543965.*
- *Contact details must be correctly and clearly written for future correspondences.*

4. Submission format for the write-up

- ❖ Only one entry per enterprise to describe one or more initiatives/projects.
- Write-up on the enterprise environmental initiatives should be submitted on the template provided along with the participation form, using the points in Q2 of the participation form.
- All information provided on the environmental initiatives should be supported by documentary evidence or photos. It can be provided in the write-up itself or attached as annex.
- The write up should also demonstrate the aims and objectives, positive impacts and benefits of the project on the environment and the community, targets achieved and degree of success, as well as the replicability of the project

5. Selection process

Jury

- Two independent panels of jury members (one for SMEs and one for large enterprises) will assess the submissions.
- Organisations with best environmental initiatives/practices will be shortlisted and retained for on-site evaluation.
- Jury members will then select the best submissions for which prizes will be awarded.

6. Evaluation criteria

- ❖ The projects will be assessed based on: aims and objectives, positive impacts and benefits on the environment and the community, targets achieved and degree of success, their replicability, uniqueness and sustainability.

7. Prizes

Shields and certificates will be awarded to the 1st Prize winner and 2 Runner ups.

8. Phases in the competition

- ❖ Registration will close on **08th May 2023 at 10hrs00**
- ❖ It is understood that once an enterprise enters the competition, jury members will be allowed to access premises of enterprises for on-site evaluation which might consist of inspection and interviews with relevant staffs.
- ❖ The initiatives of the selected nominees will be filmed in order to produce a short video for dissemination during the award ceremony and posting on the website of the ministry.
- ❖ Selected nominees will be informed at latest by **end of May 2023** via email.
- ❖ The winners will be announced during an Awards Ceremony to be held in the context of the World Environment Day Celebrations on **Monday 5th June 2023**

9. Terms & Conditions

- Only one submission per entity will be considered (If an organization has several subsidiary companies under common ownership, only one submission of the organization will be considered).
- Participants should provide all required information in their participation forms. Failure to do so and non-compliance to the guidelines of the competition will result in disqualification.
- If the information included in the write-up (Q2 in participation form) submitted or participation form is not true, the Organiser can terminate the application from further participation in the Awards. The Organiser also reserves the right in its absolute discretion to dismiss the applications contrary to the spirit of these Award Terms or the intention of the Awards.
- The decision of the Jury Panels shall be final and irrevocable.
- The Organiser may use the names of the Winners, quotes, photos, and videos from the Award Ceremony where the Participants are visible in any media channels.
- The Organiser is allowed to publish any details related to the Winners, brief descriptions of their actions fostering sustainability and innovation development, their businesses' names, and other related information deemed appropriate subject to the consent of the winners.
- The Ministry of Environment, Solid Waste Management and Climate Change reserves the right not to proceed with the competition.
- The Organiser will not be held liable for any entries not received for any reason such as network connectivity or hardware issues experienced while submission of participation form and project write up.

For further queries, please contact Officers of the National Environmental Laboratory (Ministry of Environment, Solid Waste Management and Climate Change) on 52543965